



SHARDA
UNIVERSITY
AGRA

SUA/RO/2025/490

Date: 18.12.2025

Office of the Registrar
Office Order

The **Academic Scholarship Policy** for Students of the University shall be applicable from the Academic Session 2025-26 onwards, with immediate effect, as annexed at **Annexure-I**.

This bears the approval of the Competent Authority of the University.


Prof. (Dr.) Surender Singh Siwach
Officiating Registrar
Sharda University Agra
REGISTRAR
SHARDA UNIVERSITY AGRA
Agra (U.P.) India

Copy to:-

- Hon'ble Vice Chancellor – for kind information
- All Deans/Directors/Administrative Heads of the Departments
- Controller of Examinations/Finance Officer/Deputy Registrar/Chief Proctor/Deputy Librarian
- All Faculty Members, Staff & Students
- Mr. Sumit Solanki - To upload on University website
- Office File

Academic Scholarships Policy
(Applicable from Academic Year 2025–26)

1. Objectives

The Academic Scholarship Scheme at Sharda University Agra, is designed to achieve the following objectives:

1. **Promote Academic Excellence** – To acknowledge and reward students who consistently exhibit exceptional academic performance.
2. **Encourage Healthy Competition** – To inspire students across various schools and programs to pursue higher academic standards.
3. **Support Continuity of Merit** – To provide sustained encouragement to deserving students throughout their academic tenure.
4. **Ensure Fair and Transparent Recognition** – To implement a uniform and transparent merit-based scholarship system.
5. **Align with the University's Vision** – To reinforce the University's commitment to nurturing talent and fostering a culture of discipline, integrity, and excellence.

2. Applicability

This policy is applicable to all full-time, regular undergraduate and postgraduate students of the University.

3. Eligibility Criteria

To be eligible for the scholarship, a student must:

- Have secured a minimum **CGPA of 8.0** in the previous academic year.
- Maintain at least **75% average attendance** (semester-wise or annual, as applicable).
- Have **no backlogs** in any subject and **no outstanding fee dues**.
- Possess a clean disciplinary record.

4. Scholarship Categories (Based on Academic Performance)

- a) One undergraduate and one postgraduate student with the highest CGPA from each School shall receive a **100% Academic Scholarship**.
- b) Two undergraduate and two postgraduate students securing the second and third highest CGPA from each School shall be awarded a **50% Academic Scholarship**.
- c) All other students meeting the eligibility criteria specified in Clause 3 shall receive an **Academic Scholarship of ₹10,000 each**.

5. Scope of Scholarship

- Scholarships shall be applicable only to **tuition fees**.
- Admission fees, hostel charges, transport costs, examination fees, and other miscellaneous expenses are not covered.

6. Merit List & Allocation

- A **School-wise merit list** shall be prepared by the Controller of Examinations (CoE).
- The University reserves the right to increase or reduce the number of scholarships based on the number of applications, merit pool, and budget availability.


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Tie-Breaking Criteria:

In case of a tie at the cut-off level, the following criteria shall be applied sequentially:

- i. Higher attendance percentage
- ii. Higher marks in core/major subjects
- iii. Academic or research contributions, if any

If the tie persists, the Scholarship Committee may proportionately distribute the scholarship or take any other equitable decision. The Committee's decision shall be final.

7. Application Process

- Eligible students must submit their applications in the prescribed format through the ERP/Scholarship Cell within **15 days of result declaration**.
- Applications received after the deadline shall not be considered.

8. Duration & Renewal

- Scholarships are awarded **annually** and are subject to renewal based on continued compliance with eligibility criteria.
- The scholarship shall remain applicable until the completion of the program duration

9. Disciplinary Clause

The scholarship shall be **withdrawn immediately** in the event of proven disciplinary misconduct, in accordance with University rules and regulations.

10. Transparency & Disclosure

- The **list of scholarship recipients**, including scholarship category and percentage, shall be published annually via **ERP and official notice boards**.
- The entire process shall be reviewed and audited by the **Scholarship Committee and/or the Controller of Examinations** to ensure transparency and fairness.

11. Authority & Review

- The **Vice-Chancellor** reserves the right to review, amend, or withdraw any scholarship under special circumstances.
- All decisions of the University shall be **final and binding**.
- This policy shall be reviewed every **three years**, or earlier, if necessary, to ensure alignment with institutional objectives and regulatory requirements.


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