



## OFFICE OF CONTROLLER OF EXAMINATIONS

### CIRCULAR

Ref. SUA/CoE/2026/001

12-01-2026

**Subject: REVALUATION OF ODD SEMESTER DEC-2025**

**Dear Students,**

**Application for Revaluation of Answer Scripts – December 2025 Examinations**

All students who wish to apply for revaluation of their answer scripts for the December 2025 Examinations are hereby informed to submit their applications through the ERP on or before 19 January 2026.”

**Guidelines:**

1. Application Form: The form titled “*Application for Revaluation of Answer Script*” must be duly filled in and submitted.
2. Eligibility: **Revaluation is applicable only for Theory Examinations.**
3. **Fee: ₹500/- per paper.** The fee must be paid online through the ERP.
4. Submission Deadline: Applications must be submitted through Web SIM on or before **19 January 2026.**

**Important Notes:**

- Revaluation results shall be final and binding.
- No refund will be provided under any circumstances.
- Students are advised to verify all details carefully before final submission.

  
**Controller of Examinations**  


Copy to:

- Honourable Vice Chancellor
- Registrar
- FO
- All Deans/Directors/Administrative Heads of respective Department
- All the Faculty and Staffs
- All the Students
- CoE office File