SHARDA UNIVERSITY
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OFFICE OF CONTROLLER OF EXAMINATIONS

CIRCULAR

Ref. SUA/CoE/2026/34 **Date: - 23-10-2026**

Subject: Registration for Odd Semester Back Paper Examinations – AY 2026–27

To: For All UG & PG Programs and Ph.D. Scholars Students – Odd Semester- AY 2026-27.

As per the directions of the Competent Authority, the Back Paper Registration form for the current academic session is now available on the University ERP Portal. Students who have pending back papers can register themselves for the same.

1. Back Paper (Supplementary) Examination Registration

- Back Paper registration is open for **Odd Semester courses for the 2024 batch (I & III Sem.) and 2025 batch (I Sem.)** under the **Supplementary Examination Tab (Back Paper option)** in the ERP.
- **Back Paper Examination Fee: Rs.1000/-** per course (to be paid online via ERP).

2. Important Instructions

- Registrations are open from **23-10-2026** and will **not be accepted after 29-10-2026 under any circumstances.**
- Students who fail to register will not be permitted to appear for the examinations.
- Any queries or clarifications must be routed only through the **Department Examination Cell Coordinator**.
- Students must ensure accuracy in course code, course title, and elective courses during registration, as these details will reflect in their hall ticket, mark sheet, and transcript.

3. Examination Schedule

The detailed examination schedule will be released by the CoE Office in due course through the ERP and University website.

All students are instructed to strictly adhere to the above guidelines and complete the Examination Form registration within the stipulated timeline. No further extension or exemption will be entertained.

23/10/26

Dy. Controller of Examinations

Deputy Controller of Examination
Sharda University Agra

23/10/26

Controller of Examinations

SUA

Copy to:

- Honourable Vice Chancellor
- Dean Academics
- Registrar
- All Deans/Directors/ Heads of the Department
- Finance Officer
- All the Faculty, Students and Staffs
- CoE office File
- ERP